



Minutes
Montgomery Education Foundation
Board of Directors Meeting
April 5, 2022
Davis Elementary School

Present: Dave Borden, Paul Hankins, Charles Jackson, Keesha Jones. Also present, Ann Sikes, Chris Reynolds, Ericka Anderson.

Mr. Hankins called the meeting to order and asked for a voice roll call of board members present. Four out of six board members were present. A quorum was confirmed.

Approval of Agenda:

Mr. Hankins called for a motion to approve the agenda. Mr. Borden made a motion to approve, Ms. Jones seconded the motion. The motion passed unanimously.

Approval of Minutes:

Mr. Hankins asked for a motion to approve minutes from the February 1, 2022 board meeting. Mr. Borden made a motion to approve the minutes, Ms. Jones seconded the motion which passed unanimously.

Financial:

Ms. Sikes presented the updated year end 2021 Financial Statements and the January – February 2022 Financial Statements.

Ms. Sikes reported that she is working with the accountant to determine the audit needs for the 2022 year which will include the need for a October – September audit of the school financials as well as the calendar year audit for MEF financials.

Ms. Sikes confirmed that the 2nd round PPP Loan has been forgiven.

Ms. Sikes reported on the receipt of \$75,000 from the Daniel Foundation for Davis Elementary, as well as the approval of a \$17,000 grant from Kiwanis for MEF programs. She also noted that the Alabama Civil Justice Foundation has changed their funding cycle to the fall for fund distribution next January.

Mr. Reynolds reported that he is working with the PLA CFO to produce the FY 2022-2023 budgets for Davis, Nixon, and Bellingrath which are due July 1st. There may be a need for a called meeting to approve the budgets in late June.

Board Governance:

Mr. Reynolds presented and reviewed the Davis Governance Dashboard and the Davis/PLA financials. He noted that PLA is not withholding their fee at this time as we continue to resolve district and state funding numbers.

Principal's Report:

Ms. Anderson reviewed the enrollment and attendance reports and updated the board on the various parent involvement activities that are taking place monthly. She noted that attendance has improved and is around 84%. Work continues to raise this number. Ms. Anderson also reported that the students are participating in preparation work for the ACAP state test.

Executive Director's Report:

Ms. Sikes reported that PLA is well on track with meeting the staffing needs for the conversion of both Nixon and Bellingrath. Some members of the current staff have indicated their intent to stay at the schools.

Ms. Sikes informed the board of the need to approve a number of policies for Nixon and Bellingrath. These policies had already been approved for Davis Elementary.

Ms. Sikes provided current information regarding the CSP grant for the board's review. She noted the Davis CSP grant will be fully expended by the end of the 2023 school year.

Ms. Sikes shared that the Kiwanis Grant required a resolution from the Board of Directors to authorize the implementation of the MGM Reads and the LEAPS program for implementation this summer. This is required to receive payment of the grant.

For Approval:

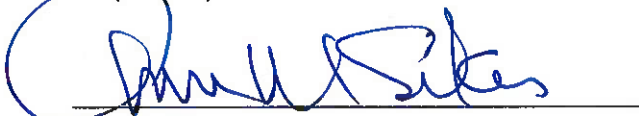
A motion was made by Mr. Borden, seconded by Ms. Jones and unanimously approved to approve the following policies for Nixon Elementary and Bellingrath Middle Schools:

1. 2022-2023 Board Meeting Schedule – includes Davis Elementary
2. 2022-2023 School Calendar – includes Davis Elementary
3. Enrollment Policy
4. Public Complaint Policy
5. Student Records and Retention Policy
6. Employee Handbook
 - a. Personnel Policies
 - b. Employee Compensation and Benefits
 - c. Employee Evaluation Program
7. Fiscal Control Policies and Procedures
8. Student Code of Conduct
9. Student Crisis – Safety Plan and Suicide Protocol

A motion to approve the implementation of the MGM Reads Summer program and the LEAP's academic enrichment program for summer 2022 delivery was made by Mr. Borden, seconded by Ms. Jones and unanimously approved.

There being other business, the board meeting was adjourned.

Respectfully submitted:



Ann M. Sikes
President