



**Minutes**  
**Montgomery Education Foundation**  
**Board of Directors Meeting**  
**August 3, 2021**  
**Davis Elementary School**

Present: Dave Borden, Paul Hankins, Caroline Novak, Jay Love, Charles Jackson. Also present, Ann Sikes, Chris Reynolds

Mr. Hankins called the meeting to order at 5:00 pm and asked for a voice roll call of board members present. Five out of five board members were present.

**Approval of Agenda:**

Mr. Hankins called for a motion to approve the agenda. Mr. Borden made a motion to approve, Mr. Love seconded the motion. The motion passed unanimously.

**Approval of Minutes:**

Mr. Hankins asked for a motion to approve minutes from the May 25<sup>th</sup> called board meeting. Mr. Borden made a motion to approve the minutes, Mr. Love seconded the motion which passed unanimously.

**Proof of Consent for Actions Without a Meeting:**

Ms. Sikes presented proof of consent for actions taken without a meeting. In compliance with MEF bylaws, an action may be taken without a meeting of the Board of Directors if prior to such action a written consent describing the action taken is signed by all members of the Board of Directors.

The following actions were taken on June 29<sup>th</sup>:

Resolution 2021-2 – Attached

Resolution 2021-3 – Attached

Adoption of FY 2022 school budget – Attached

Ms. Sikes confirmed that all members had provided written consent for each of the actions taken.

**Executive Director's Report:**

Ms. Sikes presented the proposed amendment to the MEF / Phalen Leadership Academies (PLA) / Entrepreneurial Ventures in Education (EVE) contract. As required by the Teachers Retirement System of Alabama (TRS), MEF is considered the employer of the Davis School staff. The contract amendment reflects this change to the contract with PLA. In addition, the contract amendment re-states PLA/EVE's obligations, liabilities and duties regarding all human resources, personnel and reporting duties. Ms. Sikes has worked with the MEF's attorney and insurance agent to update and obtain the appropriate policy. Mr. Borden asked that we verify that the indemnity in the new policy is all encompassing.

Mr. Reynolds provided an update on the ongoing budgeting process. Numerous meetings with MPS have helped clarify some areas. However, there is still a lack of clarity regarding the distribution of the

local funds, OCE funds and ESSER funds. The MPS has noted that there will be no per student allocation or other direct allocation to Davis Elementary from these fund sources. The MEF believes that there should be some allocations from these funds and has asked for clarification from the State Superintendent of Education.

Ms. Sikes shared that the 2020 annual audit of MEF is underway and is being conducted by Leadingham and Associates, CPA.

Ms. Sikes updated the board on Mr. Phalen's visit to Montgomery, scheduled for 11<sup>th</sup> – 13<sup>th</sup>.

Ms. Sikes shared that the summer Leaps program and MGM Reads program were successful this summer. Complete data and final reports will be completed shortly. In addition, Ms. Sikes shared that MEF was able to donate more than 700 books to the Davis Library at the end of the summer.

**Principal's Report:**

Ms. Anderson and staff are looking forward to the first day of school. They were given full access to the building on August 1 and are moving quickly to get ready. A little more than 500 students have been enrolled and 98% of the staff is hired.

Parent Meet and Greets are planned prior to school opening. Staff will be reporting in one week.

On August 7<sup>th</sup>, 80 volunteers from Maxwell will paint all of the hallways and help with other sprucing up to transform the building as much as possible.

**Nominating Report:**

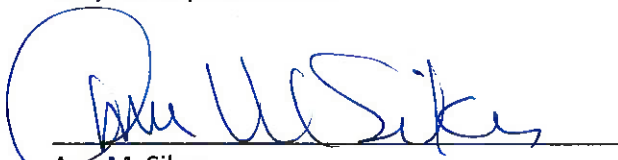
Mr. Jackson and Ms. Novak reported that meetings were ongoing with prospective members including finalizing a nomination for a parent from the school.

**FOR APPROVAL:**

Mr. Borden offered a motion to accept the amendment to the PLA/EVE contract as presented. Mr. Love seconded the motion which passed unanimously.

There being no other business, the board meeting was adjourned

Respectfully submitted:



Ann M. Sikes  
President