



Minutes
Montgomery Education Foundation
Board of Directors Meeting
December 7, 2021
Davis Elementary School

Present: Dave Borden, Paul Hankins, Caroline Novak, Jay Love, Charles Jackson, Keesha Jones. Also present, Ann Sikes, Chris Reynolds, Ericka Anderson, Ladonna Johnson.

Mr. Hankins called the meeting to order at 5:00 pm and asked for a voice roll call of board members present. Six out of six board members were present. A quorum was confirmed.

Approval of Agenda:

Mr. Hankins called for a motion to approve the agenda. Ms. Novak made a motion to approve, Mr. Love seconded the motion. The motion passed unanimously.

Approval of Minutes:

Mr. Hankins asked for a motion to approve minutes from the October 5th board meeting. Mr. Love made a motion to approve the minutes, Mr. Borden seconded the motion which passed unanimously.

Financial:

Mr. Love presented the October Financial Statements. Mr. Love noted that the second round of the PPP loan had been completely expended and work was underway to obtain forgiveness of the loan which was anticipated to be granted.

Also presented for review was the completed 2020 Audit and the 2020 Form 990.

Mr. Borden asked if ESSER funds can be allocated to MEF. Ms. Sikes noted that the district is centrally managing those funds. A total of \$197,000 has been allocated to Davis Elementary restricted to use for Extended Day and After School Programs. Ms. Anderson confirmed that those programs will be offered starting in January. The programs will run approximately 90 days.

Mr. Love presented and reviewed the Draft Budget for 2022.

Ms. Sikes reported that the state foundation funds are being forwarded to MEF by the district monthly. MEF is passing all funds immediately to PLA.

Board Governance:

Mr. Reynolds provided draft documents that are in the process of being designed to assist the board in all oversight and compliance monitoring of financial and performance metrics under the charter contract. This also includes the performance monitoring of PLA under the MEF contract with PLA. A board work session is anticipated to review the final drafts after board input is received.

Principal's Report:

Ms. Anderson introduced Ms. Ladonna Johnson, PLA Regional Director. Ms. Anderson noted that Andrea Robinson, PLA Chief Academic Officer, had visited the school to review all aspects of the academic program. Ms. Johnson reported that the school has made significant progress in implementing both behavior and academic programs successfully and the current status of the school is ahead of the PLA timeline. Every classroom and teacher was observed and reviewed.

Executive Director's Report:

Ms. Sikes reported that the 501(c)(3) application for MEF Charter Schools Inc. (MCS) has been approved. She noted that Dr. Moore had declined to approve the transfer of the charters to MCS. Ms. Sikes will pursue a conversation to better determine how the transfer can be accomplished so that all charter business and funds are separated from other MEF programs.

Ms. Sikes noted that the Attorney General had declined to give any opinion regarding Local Funding due to pending litigation by I3 Academy regarding this issue.

The plans for summer learning will include the Summer Advantage Program at Davis which MEF will assist in delivering with PLA.

Ms. Sikes shared that Katheryn Ganster, Starbase Director, has accepted a job with the Maxwell base school and will be leaving in January. The search process is already underway. Candidate referrals are encouraged.

Ms. Sikes presented the attached 2022 projected Program Focus overview.

Other Business:

Ms. Sikes updated the board on the proposed staffing structure for MCS. It is projected that Ms. Sikes will move to the MCS Executive Director Position during the first quarter of 2022.

For Approval:

Mr. Borden offered a motion to approve the Draft 2022 Budget as presented. Mr. Jackson seconded the motion which passed unanimously.

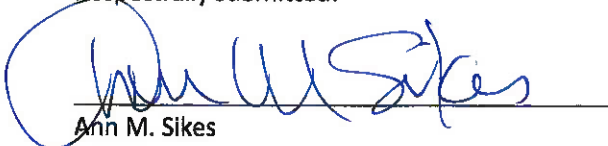
Executive Session:

Mr. Hankins recommended that the board enter into Executive Session to discuss good name and character. Mr. Hankins expected the session to last approximately 15 minutes. Ms. Novak seconded the recommendation which passed unanimously. The Board adjourned at 6:32 from executive session.

The Board reconvened the meeting at 6:46 with no action taken.

There being no other business, the board meeting was adjourned at 6:48

Respectfully submitted:



Ann M. Sikes
President

Board Attorney, R. Nash Campbell, has reviewed the above minutes and certified that the discussion of good name and character was an acceptable reason to enter executive session pursuant to the Alabama Open Meetings Act as amended.



R. Nash Campbell