



**Minutes
Montgomery Education Foundation
Board of Directors Meeting
October 5, 2021
Davis Elementary School**

Present: Dave Borden, Paul Hankins, Caroline Novak, Jay Love, Charles Jackson, Keesha Jones. Also present, Ann Sikes, Chris Reynolds, Nash Campbell

Mr. Hankins called the meeting to order at 5:15 pm and asked for a voice roll call of board members present. Six out of six board members were present. Mr. Hankins welcomed Ms. Jones to her first meeting.

Approval of Agenda:

Mr. Hankins called for a motion to approve the agenda. Mr. Jackson made a motion to approve, Ms. Novak seconded the motion. The motion passed unanimously.

Proof of Consent for Actions Without a Meeting:

Ms. Sikes presented proof of consent for actions taken without a meeting. In compliance with MEF bylaws, an action may be taken without a meeting of the Board of Directors if prior to such action a written consent describing the action taken is signed by all members of the Board of Directors.

The following actions were taken on August 12th:

Election of Ms. Keesha Jones to the MEF Board of Directors.

Ms. Sikes confirmed that all members had provided written consent for the action taken.

Financial:

Mr. Love shared the January – August Financial Reports.

Ms. Sikes reported that the 2020 Audit was well underway and should be completed shortly.

Mr. Reynolds presented the MPS request for amendments to the SY 2021-2022 Davis budget. The request included the removal of ESSER funds, OCE finds and local funds. An amended budget responsive this request was presented.

Principal's Report:

Ms. Anderson provided a report on the work underway at Davis. The report included information regarding the facilities, scholar engagement, family engagement and staff support. Current focus on attendance, assessment and staffing are priorities. The coaching cycle and support are being fully implemented.

Executive Director's Report:

Ms. Sikes updated the board with the following information:

1. Director's and Officer's insurance is in place for both MEF and MCS (MEF Charter Schools Inc.).

2. Human Capital Concepts (HCC) will process all charter payroll responsibilities on behalf of PLA. Since MEF must be the employer of record, the contract will need to be between MEF and HCC. All costs of this contract will be covered by PLA who will provide an agreement to that effect.
3. The MCS 501(C)(3) application is still pending and should be confirmed any day.
4. Earl Phalen's visit is being rescheduled for late this year.
5. Starbase is serving students on a reduced basis due to the COVID restrictions on field trips by schools. However, the numbers are increasing, and Ms. Ganster has filled many slots with private schools, homeschool students and some schools from other counties.

Ms. Bretl provided an overview of the 2021 state ACAP testing reports and also presented the LEAPS Summer Learning final report and data.

Nominating Report:

Mr. Jackson welcomed Ms. Jones and noted other recruitment conversations are underway.

FOR APPROVAL:

1. Board Meeting Calendar:
Mr. Love offered a motion to approve the updated 2021-2022 Board Meeting Calendar. Mr. Borden seconded the motion which passed unanimously.
2. HCC Contract:
Mr. Love offered a motion to enter into a contract with HCC to provide all payroll support with an agreement from PLA stating all costs will be paid by PLA. Ms. Jones seconded the motion which passed unanimously.
3. Mr. Borden offered a motion to approve the amended SY 2022 Davis School budget. Mr. Love seconded the motion which passed unanimously.

Executive Session:

Mr. Hankins asked for a motion to adjourn to an Executive Session. Mr. Campbell provided certification that the session was to discuss potential litigation.

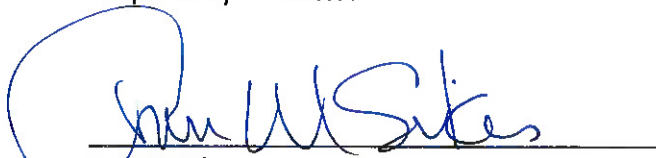
Mr. Love made a motion to enter Executive Session, Mr. Borden seconded the motion which passed unanimously. The meeting was adjourned at 6:25.

The meeting was reconvened at 6:45.

Mr. Borden made a motion to ask for an Attorney General's opinion regarding the allocation of local funds on a per student basis to a conversion charter school. Mr. Hankins seconded the motion which passed unanimously.

There being no other business, the board meeting was adjourned

Respectfully submitted:



Ann M. Sikes
President